

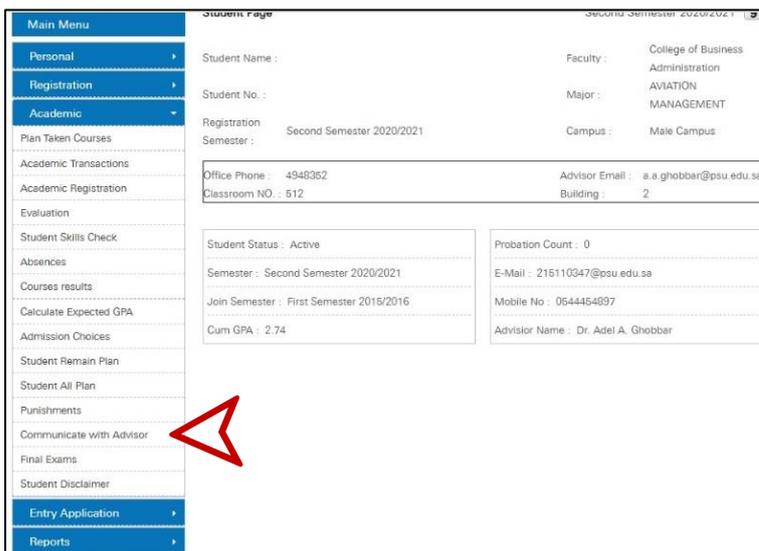
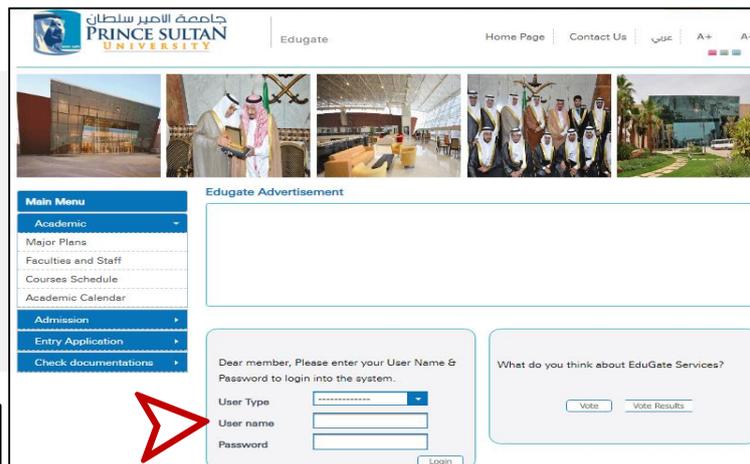
STEPS ON HOW THE STUDENT COMMUNICATE WITH HIS/HER ACADEMIC ADVISOR?

STEP 1



Click the link

<https://edugate.psu.edu.sa/psu/ui/home.faces> and enter the PSU user type, username, and password



STEP 2



On the Main Menu, Click Academic

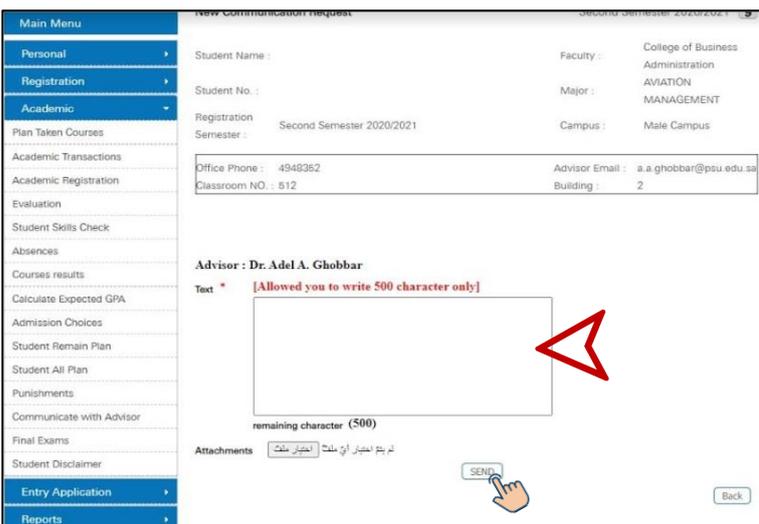
Click "[Communicate with Advisor](#)"



STEP 3



Click on "New Communication Request"



STEP 4



Write the message in the text box and

Click the "[Send](#)" button

(Message will directly send to the advisor's portal page)

STEPS ON HOW THE STUDENT COMMUNICATE WITH HIS/HER ACADEMIC ADVISOR?

STEP 5



Click “Show Previous Communication Request” button

(The student will get notification/ message from his/ her advisor)

Communicate with Advisor Second Semester 2020/2021 9

Main Menu

- Personal
- Registration
- Academic
- Plan Taken Courses
- Academic Transactions
- Academic Registration
- Evaluation
- Student Skills Check
- Absences
- Courses results
- Calculate Expected GPA
- Admission Choices
- Student Remain Plan
- Student All Plan

Student Name : Faculty : College of Business Administration
 Student No. : Major : AVIATION MANAGEMENT
 Registration Semester : Second Semester 2020/2021 Campus : Male Campus

Office Phone : 4948352 Advisor Email : a.a.ghobbar@psu.edu.sa
 Classroom NO. : 512 Building : 2

Show Previous Communication Request Second Semester 2020/2021 9

Student Name : Faculty :
 Student No. : Major :
 Registration Semester : Second Semester 2020/2021 Campus :
 Office Phone : 4948262 Advisor Email : seissa@psu.edu.sa
 Classroom NO. : 690 Building : 1

Process No	Advisor	Message Text	Attachments	Hijrah Entry Date	Greg Entry Date	Advisor Response	Hijrah Entry Date	Greg Entry Date
1	Dr. Safa Abdullah Eissa	Salam alykiun I am reem from PYP-		26-06-1442	08-02-2021	Could we meet during class office	7-06-1442	09-02-2021

A response from the advisor to the student.