

STEPS ON HOW TO DROP COURSE(S) ONLINE THROUGH THE PSU EDUGATE PORTAL

Type <https://edugate.psu.edu.sa/psu/init> from your browser to open the PSU edugate portal. Select the user type and Enter Username & Password.

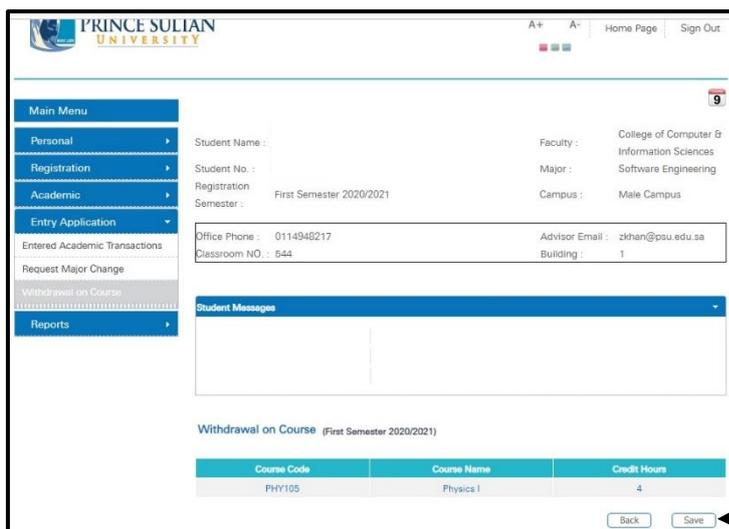
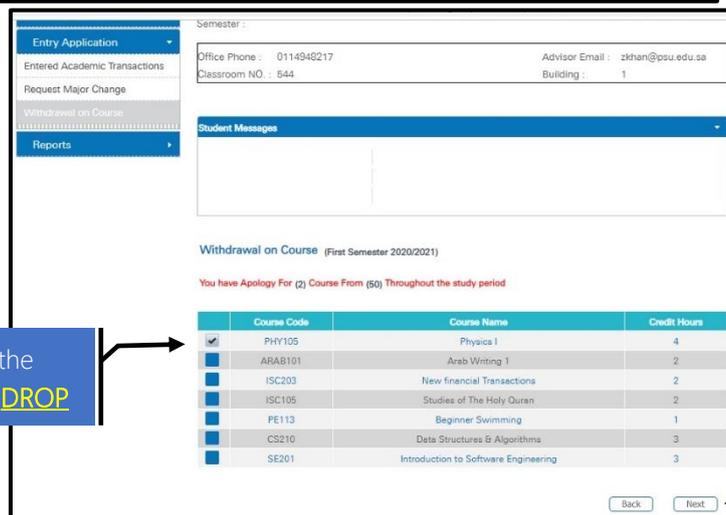
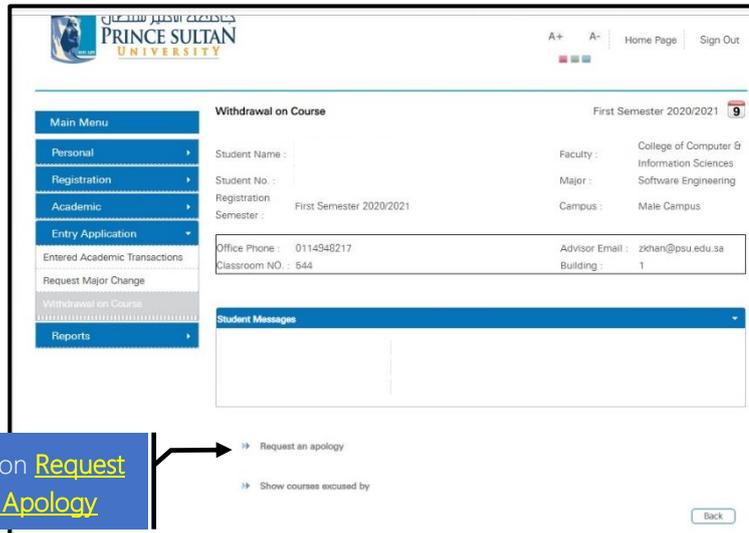
Step 1 Select User Type, Enter Username and Password

Step 2 Click on Entry Application

Step 2 Click on Withdrawal on Course

The screenshots show the following details:

- Screenshot 1 (Login):** The 'Edugate' portal home page with a 'Main Menu' on the left and a 'Login' form in the center. The form includes fields for 'User Type', 'User name', and 'Password', along with a 'Login' button.
- Screenshot 2 (Student Page):** The 'Student Page' for the 'First Semester 2020/2021'. The 'Main Menu' on the left has 'Entry Application' highlighted. The student profile shows: Student Name, Student No., Registration Semester (First Semester 2020/2021), Faculty (College of Computer & Information Sciences), Major (Software Engineering), and Campus (Male Campus).
- Screenshot 3 (Withdrawal):** The 'Student Page' with 'Withdrawal on Course' selected in the 'Main Menu'. The student profile shows: Student Name, Student No., Registration Semester (First Semester 2020/2021), Faculty (College of Computer & Information Sciences), Major (Software Engineering), and Campus (Male Campus). Additional details include: Office Phone (0114948217), Classroom NO. (544), Advisor Email (zkhan@psu.edu.sa), Building (1), Student Status (Active), and Probation Count (0).



Important Note:

- Dropping a course should be done one (1) course at a time.
- You will receive a message or SMS once the course has been dropped with a grade "W".